



Robbie Holclaw
JEFFERSON COUNTY CLERK

The Downtown Motor Vehicle Branch Closed on October 31 & November 1, 2024, for early voting

FOR IMMEDIATE RELEASE:

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Downtown Branch to be closed for early voting.

LOUISVILLE, Ky. (10/22/2024): Louisville, KY – The Jefferson County Clerk's Office Downtown Motor Vehicle Branch will be closed on October 31 and November 1, 2024, to help facilitate In-Person No Excuse Absentee Voting sites.

Visit our other branch locations or try our different service options...

Telephone Renew 24 hours a day at 569-3300. To Renew by Phone: Call **502.569.3300**

- Insurance must be current and verifiable
- Address on current registration must be correct

Have the following information available when you call:

1. Title number of the vehicle to be renewed
2. Vehicle Identification Number (**VIN**)
3. The total amount due
4. Debit or Credit card information (**Visa/Mastercard/AMEX/Discover**).
Note: There is a payment service fee for all card transactions, 1.5% of total for Debit Cards and 2.75% of total for Credit Cards.
5. Daytime phone number
6. \$2.00 mailing fee applies.

You will receive your completed renewal by mail in 3 – 5 business days.

Have your VIN, title number, and credit card available (Visa, MasterCard, AMX, Discover) or checking account information for debit transactions. The address and registration must be current; property tax cannot be delinquent. Insurance must be current and verifiable. Add a \$2 convenience fee.

Internet Renewal. Renew your registration from the comfort of your home or office. Visit the Kentucky Motor Vehicle Licensing System at drive.ky.gov to start the process.

Convenience fee issued by the state will be 2.75% of total plus \$2.00 mailing fee. **(Visa / MasterCard / AMX / Discover)**

You will receive your completed renewal by mail in 3 – 5 business days.

Mail-In Renewal. Avoid the lines and use our Mail-In Renewal Service. A \$2.00 mailing fee is added to cover postage and handling. Send registration certificate, current KY insurance card, and payment (plus a \$2.00 mail-in fee Credit card information **(Visa / MasterCard / AMX / Discover)** or **Check** to Jefferson County Clerk, P.O. Box 33033, Louisville, KY 40232-3033.

You will receive your completed renewal by mail in 3 – 5 business days.

*If paying by credit card, include a piece of paper that contains the following: Your name printed as it appears on your credit card, type of credit card you are using, the account number and expiration date as listed on the face of the credit card and the three-digit CVV code found on the back of the credit card.

NOTE: There is a payment service fee for all card transactions, 1.5% of total for Debit Cards and 2.75% of total for Credit Cards.

NOTE: When providing the Clerk's Office with an insurance card it cannot have an Effective/Issue date older than 45 days from the date that it is presented. It is important to note that the effective date of the policy may be different than the effective date of the insurance card. For acceptance, the Clerk's Office is concerned with the date the card was issued, not the policy. This applies to Personal Policies only.

Mail registration, insurance, and payment (plus a \$2 mail-in fee).

For more information on services, branch locations, and operating hours, visit the Jefferson County Clerk's website at JeffersonCountyClerk.org . You may also connect with us online by e-mail at countyclerk@jeffersoncountyclerk.org , or on Facebook at facebook.com/JCCOKY

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